

Adam Surette

Certified Data Analyst

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OBJECTIVE

Certified Data Analyst with a strong foundation in data analytics and hands-on experience in technical troubleshooting. Proven ability to gather, clean, and analyze complex datasets, using tools like **Python, SQL, Excel, Google Looker Studio**, and **IBM Cognos** to deliver actionable insights. Completed IBM certifications in **Data Science, AI, and Data Analytics**, equipping me with skills in **data visualization, machine learning, and dashboard creation**. A quick learner with 3 years of **technical field experience** as a Cathodic Protection Technician, managing **data-driven reporting** and collaborating with teams in the oil and gas industry. Known for **strong problem-solving abilities, team leadership, and clear communication**, honed over 7 years as a Gymnastics Coach.

EDUCATION

IBM Data Analyst, Professional Certification
Focus: Data Science, Data Analytics, Python, SQL, AI, BI tools

Salem State University, Bachelor of Science
Minor: Computer Science | Major: Geology

Shawsheen Valley Regional Vocational Technical High School
Major: Design and Visual Communications | Focus: Graphic design and Illustration

EXPERIENCE

Contract Data Wrangling Project, Boston Center for Independent Living | Dec. 2024 – Present

- Utilized a proprietary database system to organize and prepare healthcare consumer data for seamless transfer into a larger, integrated database.
- Identified, cleaned, and merged duplicate records, ensuring 100% data integrity and preservation of critical consumer information.

Web Developer, Private Consulting | Jan. 2024 – Present

- Designed and developed responsive websites using HTML and CSS, ensuring cross-browser compatibility and user-centric designs.
- Built Python-based applications to meet specific client requirements, focusing on functionality and user experience.
- Collaborated with clients to define project goals and deliver tailored solutions within agreed timelines.
- Delivered projects that enhanced client branding and online presence through effective web development practices.

Cathodic Protection Technician, Lake Superior Consulting | Sept. 2020 – Sept. 2023

- Led field operations of up to 5 technicians on data-driven gas pipeline projects, ensuring compliance with industry standards while collaborating with major U.S. oil and gas companies.
- Managed data organization and storage using SharePoint, ensuring datasets were accurately cataloged and easily accessible for analysis and reporting, resulting in streamlined workflows for internal teams and clients.
- Collaborated with cross-functional teams and external vendors to troubleshoot and resolve technical and data-related issues, minimizing project disruptions and ensuring timely results.
- Produced detailed reports that enhanced project transparency, informed decision making, and improved client communication.

Gymnastics Coach, Reading Gymnastics Academy | Jan. 2013 – June 2020

- Designed and implemented customized training programs, utilizing gathered insights to enhance participant performance and engagement.
- Led team coordination for large events, ensuring seamless execution through effective communication and process management, enhancing overall customer experience.

- Adapted to changing needs and schedules, optimizing resource allocation and ensuring smooth operations through strong communication and customer service skills.

CERTIFICATIONS & LICENSES

IBM Professional Certificate in Data Analytics: Completed 11 courses covering data analysis principles, hands-on tools, and real-world projects, gaining skills in data manipulation, visualization, and interactive dashboards for entry-level analytics roles.

Courses:

- Excel Basics for Data Analysis
- Data Visualization with Python
- IBM Data Analyst Capstone Project
- Introduction to Data Analytics
- Data Analyst Career Guide and Interview Preparation
- Python Project for Data Science
- Generative AI: Enhance your Data Analytics Career
- Databases and SQL for Data Science with Python
- Data Visualization and Dashboards with Excel and Cognos
- Data Analysis with Python
- Python for Data Science, AI & Development

OSHA 30H Construction

OSHA 10H General Industry Safety and Health

NACE/AMPP Cathodic Protection Technician - (CP1)

SKILLS & ABILITIES

Data Analysis: Proficient in cleaning, organizing, and interpreting datasets using Python, SQL, and Excel.

Data Visualization: Experienced in creating dashboards and visual reports using IBM Cognos, Google Looker Studio, and Excel.

Programming Languages: Strong working knowledge of Python for data science and automation tasks.

Database Management: Skilled in SQL for querying, managing, and analyzing data from relational databases.

Statistical Analysis: Familiar with applying statistical techniques to identify trends and patterns in data.

Business Intelligence Tools: Experience using Tableau and IBM Cognos to create interactive dashboards and data-driven reports.

Machine Learning: Knowledgeable in applying machine learning algorithms for predictive modeling and data classification.

Technical Troubleshooting: Proven ability to solve complex technical problems through methodical troubleshooting.

Report Writing: Adept at producing organized, detailed reports to communicate findings to stakeholders.

Microsoft Office Suite: Proficient in Excel, PowerPoint, Word, and SharePoint for data organization and presentation.

Collaboration & Team Leadership: Effective in leading projects, collaborating with cross-functional teams, and communicating with internal/external clients.

INDEPENDENT PROJECTS

accessible on adamsurette.com

Nintendo Official Game Release Dashboard | Road Trip Map Freelance Commission | US Census Financial Data 1974-2023 Dashboard | Top 100 companies by Revenue 2022 Dashboard | Soodles Tattoo Website - Freelance Commission